



Please see the detailed instructions for the Contract & Payment Portal for the Holiday 2026 One of a Kind Show below.

**1. Log into the [Exhibitor Portal](#):**

- **USER ID:** Your email address (the one this letter was sent to)
- **PASSWORD:** Default is **welcome1**

**2. Complete the Questions:**

- Answer all Exhibitor Questions
- Review Contract Details and Total Order Details
- Check the Contract and Order Detail Summary

**3. Approve Terms:**

- Click the box to approve Terms and Conditions

**4. Confirmation Email:**

- You will receive a confirmation email after completing the questions

**5. Access the Payment Portal:**

- Click "CLICK HERE TO ACCESS THE PAYMENT PORTAL"
- Log in with the same USER ID and PASSWORD

**6. Make Your Payment:**

- Select the 2026 Holiday One of a Kind Show Order
- Enter 50% of the total payment in the top right corner
- Click Submit, enter payment details, and submit the payment

**7. Final Confirmation:**

- A confirmation email will be sent after completing the payment